

*Subject to Board Approval*  
**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD  
OF THE HERMOSA BEACH CITY SCHOOL DISTRICT**  
**Hermosa Beach City Council Chambers**  
**1315 Valley Drive, Hermosa Beach, CA 90254**  
**November 12, 2008**

- CALL TO ORDER: The open session was called to order by Mr. Widman at 7:30 p.m.
- CLOSED SESSION: Mr. Widman reported that discussion on personnel and legal issues took place, but no action taken during the closed session.
- MEMBERS PRESENT: Dr. Linda Beck, Mr. Gregory Breen, Mrs. Lisa Claypoole, Mr. Lance Widman, and Mrs. Barbara Zondiros were present.
- STAFF PRESENT: Dr. Bruce Newlin, Interim Superintendent; Mrs. Angela Jones, Business Manager; Ms. Sylvia Gluck, View Principal; Mrs. Tiffany Rudek, Valley Principal, and Ms. Michelle Meraz, Executive Assistant.
- PLEDGE OF ALLEGIANCE: Mr. David Carver, Hermosa Beach City School District Maintenance and Operations Worker.
- APPROVAL OF AGENDA: Item R-10-08/09, 2008-09 Budget Update, was moved to be presented before the Superintendent Report.
- Mrs. Claypoole requested that item B-34-08/09, Agreement for Special Education Coordinator be moved to Board Action.
- It was moved by Mrs. Zondiros, seconded by Dr. Beck, that the Board of Education of the Hermosa Beach City School District approve the agenda as amended. The vote in favor was unanimous. Motion carried.
- APPROVAL OF THE MINUTES: Ms. Meraz stated there were two changes to the October 20, 2008 minutes on page 2 under "Open Session of the Regular October 20, 2008 School Board Meeting" the first sentence of this paragraph should read "...the Joint Meeting held at 6:00 p.m...", and on page 5, under "Public Hearing" the time that the public hearing was closed should be 8:47 p.m.
- It was moved by Mrs. Zondiros, seconded by Dr. Beck, that the Board of Education of the Hermosa Beach City School District approve the minutes of the Regular School Board Meeting of October 20, 2008 with the noted changes. The vote in favor was unanimous. Motion carried.
- It was moved by Mr. Breen, seconded by Mrs. Zondiros, that the Board of Education of the Hermosa Beach City School District approve the minutes of the Special School Board Meeting of October 27, 2008. The vote in favor was unanimous. Motion carried.
- ANNOUNCEMENTS/  
BOARD REPORTS: Parents Mrs. Elizabeth Riley and Mrs. Geri Shapiro were introduced by Mrs. Zondiros to make a presentation on Planet Pals. Planet Pals is a new volunteer run program that is dedicated to raising awareness of the earth through recycling, conservation and prevention. This program was started in Manhattan Beach schools, and recently introduced to Hermosa students. There are currently 15-20 parents volunteering. Parents have initiated Trash-Free Tuesdays, Walk to School Wednesdays as well as their green tips and information on their website ([www.hbplanetpals.org](http://www.hbplanetpals.org)). The Planet Pals group would like to work with staff to

make more effective changes to help the school district save money and reduce waste and damage to the earth.

Mr. Breen informed the Board that the volunteers from Planet Pals have a tremendous amount of energy. He would like to see Planet Pals work with administration to create a plan and reach goals. Staff was directed to work with Planet Pals on plans and goals for a more green-conscious school district and students.

#### COMMUNICATIONS:

##### Audience Oral Communications:

Mrs. Lisa Pedersen, parent, said that she is concerned by all of the advertisement that comes with the Scholastic Book Orders that parents are given monthly. She would like to know if this can be addressed. Ms. Gluck suggested that she meet with Mrs. Pedersen to discuss her concerns further.

##### Written Communications:

The Board received a letter from Mr. Howard Longacre requesting that school district post meeting notices and agendas electronically 72 hours before the meeting time. The Board requested that this be a topic for discussion at the December school board meeting.

Mr. Breen received electronic communications from Ms. Amy Nakma and Mr. George Schmeltzer.

#### REPORT:

##### 2008-2009 Budget Update

Mrs. Jones introduced Mr. Melvin Iizuka, Business Services Consultant from the Los Angeles County Office of Education to advise the Board on the state of the California budget. Mr. Iizuka informed the Board that there is an estimated \$3 billion cut to education due to the State budget shortfall. The Legislative Analyst anticipates a \$27.8 billion dollar shortfall over the next two fiscal years. He also stated that the state has a cash flow problem. He reported that there may be some flexibility with categorical funds, and it is being recommended to school district to defer their expenditures in case this does happen. Also, recommended was that the Board concentrate their efforts on making reductions to next school year. Mr. Iizuka gave a hand-out on what all school districts should be doing. That was to plan for current year plus next two years, review assumptions regarding interest income, spend restricted dollars first and conserve cash, stay current with enrollment and staffing, build reserves and fund balance, if possible, be careful about debt, including Other Post-Employee Benefits bonds, manage cash and forego big/expensive budget decisions when possible.

#### COMMUNICATIONS:

##### Superintendent Report:

Dr. Newlin introduced Mrs. Katherine Change and Mrs. Sally Liu to give the Board an update on the Mandarin-English Program Initiative:

- Mrs. Liu attended a Chinese American International School (CAIS) workshop in San Francisco. There she received information on Han Ban teachers, recruiting teachers with a Bilingual Crosscultural Language and Development (BCLAD) Certificate. Topics discussed were curriculum, assessment tools, staffing and funding resources. CAIS would be able to provide help to interview prospective Mandarin teachers. CAIS also has an acculturation teacher program available to acclimate the newly arrived Han Ban teacher to teach in North America.
- Mrs. Liu also received information on the startup costs from the Palo Alto school district. According to Palo Alto the cost was estimated at \$11,000.

Mr. Widman requested that the information update on the Mandarin English Program be written and distributed to the Board.

- Mrs. Chang informed the Board that a Han Ban teacher must be requested in February for the fall of the same year. The Han Ban would send a Chinese teacher for three years. The school district would enter a memorandum of understanding with the Han Ban. In this the school district would be obligated to provide the proper U.S. visa and health benefits for this teacher. The Los Angeles Unified School District currently pays \$20,000 annually for the Han Ban teacher. Typically, a Han Ban teacher is not ready to be a lead teacher the first year of service. They must acclimate to the American classroom. During second year the Han Ban teacher is ready to lead.
- There are several local area universities with a Mandarin BCLAD program – California State University at Long Beach and at Los Angeles, and Loyola Marymount.
- The Mandarin English Program Initiative group requested that the Board consider inquiring of superintendent candidates how they feel about a multicultural language program during the superintendent search interviews.
- The group will next meet with the View teachers, the new Curriculum Council, the Parent/Teacher Organization and the Hermosa Beach Education Foundation.

Dr. Newlin stated that the Mandarin English Language Program is worthwhile; educationally it is a sound program to examine. He also said that language development is best done at an early age. Dr. Newlin noted that the biggest concern for the district is the sustainability of the program and the ability to do the program right.

Hermosa Beach parent, Jennifer Banks said that her child attends the Manhattan Academy. If the Hermosa schools implement a Mandarin English Program she would enroll her child. Ms. Banks hopes that the Board will consider this unique opportunity to begin this language program.

In response to a question from Mrs. Claypoole, Dr. Newlin stated that no, there was not a current employee on staff with a BCLAD to teach the Mandarin-English Program.

- A proposal was submitted to the school district on installation of a videostreaming system. The proposal from Intelligent Computer Concepts is approximately \$82,000.00. The proposal will be distributed to the Board.
- Campus Security and Campus Cleanliness –Staff is looking at ways to secure the campus due to neighbor concerns on noise level and facility use. This is partially due to the open campus and the ease of undesirable activities to occur.
- Agreement with the City of Hermosa Beach – Dr. Newlin is would like to see more precision in the contract language. He suggested that he meet with Mr. Burrell, City Manager to discuss the language.

Dr. Beck agreed that she and Mr. Breen, as the representatives to the City/School Compact Committee, could meet with Mr. Burrell and Dr. Newlin. Mr. Breen informed the Board that one public agency cannot donate money to another public agency. The contract language cannot be construed as a gift of public funds.

REPORT (continued):

Hermosa Valley School Construction Project:

Mrs. Jones informed the Board that the construction at Hermosa Valley School has been completed. Staff is working on releasing the retention for 2H Construction. She also informed the Board that the Measure J funds will be at zero when that retention money is released.

On the future relocatable units that will be installed at Hermosa Valley School, ModTech, the vendor who the district was planning to purchase the relocatable units from, filed for bankruptcy. MSI is another relocatable vendor. MSI will give the district a proposal for the Board to consider. The portables will not be ready to install over the winter break.

Enrollment Report: Dr. Newlin reported that the enrollment grew by one student in the past month.

CONSENT CALENDAR: It was moved by Dr. Beck, seconded by Mrs. Claypoole, that the Board of Education of the Hermosa Beach City School District approve the Consent Calendar items as amended. The vote in favor was unanimous. Motion carried.

Superintendent:

Acceptance of Gifts Approval was given to accept the following gifts, and directed staff to send a letter of thanks to: Mr. Joe Hermosillo for an HP Color Laser Printer 4050 valued at \$1,000.00, and to Mrs. Tiffany Rudek for a \$100.00 donation toward the Online Assessment Community software program.

Resolution #6:08/09 – Implementation of 2008-2009 Class Size Reduction Program

Approval was given to adopt Resolution #6:08/09, Certification of Implementation of K-3 Class Size Reduction Program for 2008-2009.

Business:

Purchase Orders Approval was given on the purchase orders issued since the last Board approval in the total amount of \$56,477.80.

Nonpublic, Nonsectarian School Services Agencies

Approval was given for the Master Contracts with:  
Believe Ability for Assistive Technology Services:

Student/Parent/Aide Training	\$110.00 per hour
IEP Attendance/Parent Conferences/ Reports/Etc.	\$110.00 per hour
Staff In-Service Training	\$110.00 per hour
Classroom Observations	\$110.00 per hour
Assessments	\$850.00 per assessment

The term of this Master Contract shall be from July 1, 2008 to June 30, 2009.

Manhattan Beach Unified School District for Preschool Attendance:

Summer School Tuition	\$1,765.00 for session
Pre-School Tuition	\$630.00 per month
Registration Fee	\$100.00 per student
Two-Week Deposit	\$315.00 per student

The term of this Master Contract Agreement is from June 24, 2008 through June 30, 2009.

Extension of Student Teaching Agreement with California State University at Long Beach

Approval was given to extend term of the student teaching agreement with California State University, Long Beach through November 1, 2013.

Agreement – Counseling Services with the South Bay Children’s Health Center

Ratification was given for the Agreement with the South Bay Children’s Health Center for counseling services from September 1, 2008 through September 30, 2009 at a rate of \$41.16 per hour.

Contract – Outdoor Education Programs

Approval was given to contract with Guided Discovery to provide outdoor science education in 2008-2009 for the 7<sup>th</sup> grade Catalina Island Marine Institute (CIMI) and the 8<sup>th</sup> grade Astrocamp.

Consultant Agreement – Nutrition Coordinator

Approval was given for the Consultant Agreement with the Nutrition Coordinator, Gloria Vialpando to provide nutrition education to students at a cost not to exceed \$6,000.00.

Contract Renewal - Transportation for Students with Special Needs

Ratification was given for the contract renewal with Administrative Services Cooperative Transportation Group (Yellow Cab) to provide home to school transportation for students with special needs.

Personnel:

Certificated Employment Transactions

Approval given for the following certificated employment transaction:  
Jason Butcher, Employment, Assistant Principal, Hermosa Valley School effective November 1, 2008 through June 30, 2009.

Interim Assistant Principal – Mrs. Carol Coordt

Ratification was given to hire Mrs. Carol Coordt as the Interim Assistant Principal beginning October 21, 2008.

Classified Employment Transactions

Approval was given for the following classified employment transactions:  
Michelle Burton, Employment, Clerk/Typist, District Office effective November 3, 2008;  
Janet Zimmerman, Employment, Instructional Aide, Hermosa Valley School, effective October 21, 2008;  
Cynthia Ladnier, Resignation, School Nurse, effective October 27, 2008.

BOARD ACTION:

Superintendent:

Agreement - Special Education Coordinator

Mrs. Claypoole asked if the school district needs a 100% full-time equivalent Special Education Coordinator. Dr. Newlin responded that the contract agreement for a 50% FTE Special Education Coordinator was only for the 2008-2009 school year, and would be evaluated at the end of the year to consider the school district needs.

It was moved by Mrs. Claypoole, seconded by Mr. Breen, that the Board of Education of the Hermosa Beach City School District approve the Agreement with Manhattan Beach Unified School District to share the assignment of Special Education Coordinator at 50% full time equivalent per school district.

California School Boards Association  
Delegate Assembly Nominations

No nominations were made.

ROUNDTABLE:

Mrs. Zondiros announced the next Project Forward Committee meeting will be on Monday, December 8, 2008 in the Hermosa City Council Chambers at 7:00 p. m. She also announced the chairperson of the committee as John Sandoval. The four sub-committees of Project Forward are Finance, Community Relations, School District Goals/Planning and Analysis Comparison of Local Area School Districts.

Mrs. Claypoole requested that the Board agendize the drafting of a multiyear school calendar.

Mr. Widman reported that four parents had communicated their dislike of the two four day weekends that occurred in October and November. This needs to be considered when creating the next school calendar.

Mrs. Jones informed the Board that North School leases will be agendized.

Mr. Breen admired on the energy of the members of the Project Forward Committee. Mr. Breen informed the Board that the Project Forward meetings are not videostreamed due to constraints on availability of the system.

ADJOURNMENT:

At 9:43 p.m., it was moved by Mr. Breen, seconded by Mrs. Claypoole, to adjourn the school board meeting. The vote in favor was unanimous. Motion carried.

CALENDAR OF MEETINGS/ EVENTS:

The following is a schedule of meetings/events for the Hermosa Beach City School District:

***November***

<b><i>11/12</i></b>	<b><i>School Board Meeting, HB City Council Chambers 7:30pm</i></b>
11/13	Holiday Boutique, View MPR
11/17	PTO Meeting, Valley Library 3:30pm
11/24-11/28	Thanksgiving Holiday Break, No School

***December***

12/01	School Site Council; Valley MPR, 3:30pm
12/03	Catalina Parent Meeting, Valley MPR 7:00pm
12/04	Hermosa Valley School Chorus, HB Tree Lighting, Pier Plaza 6:00pm
12/05	Middle School Dance, Valley MPR, 6:00pm
12/08	Second Trimester Begins
<b><i>12/10</i></b>	<b><i>School Board Meeting, HB City Council Chambers, 7:30pm</i></b>
12/16	View's Holiday Program, 9:00am
12/17	Hermosa Valley School Chorus, Hermosa Kiwanis Club and Hermosa Civic Center
12/19	Valley's Holiday Program, 9:00am
12/20	Minimum Day
12/22-01/02	Winter Break

**January**

01/05 Students and Staff return to school  
01/13 HBEF Meeting, Hermosa Valley MPR 7:30pm  
**01/14 School Board Meeting; HB City Council Chambers 7:30pm**  
01/16 Valley Flag Ceremony  
01/19 Martin Luther King, Jr. Holiday - No Classes  
01/26 PTO Meeting, Hermosa Valley MPR 3:30pm  
01/26-30 7<sup>th</sup> Grader Outdoor Education Camp, Catalina Island Marine Institute Toyon Bay  
01/30 K-5 Father/Daughter Dance, Hermosa Valley MPR 6:00pm

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President

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Clerk