

Subject to Board Approval
**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
OF THE HERMOSA BEACH CITY SCHOOL DISTRICT
Administrative and Education Center
Hermosa Valley School, Multipurpose Room
January 16, 2008**

- CALL TO ORDER: The open session was called to order by Mr. Widman at 7:35 p.m.
- A moment of silence was observed in memory of Hermosa View & Valley alumnus, Ian White.
- MEMBERS PRESENT: Dr. Linda Beck, Mr. Greg Breen, Mrs. Lisa Claypoole, Mr. Lance Widman, and Mrs. Barbara Zondiros.
- STAFF PRESENT: Dr. Sharon McClain, Superintendent; Mrs. Angela Jones, Business Manager; Mrs. Carol Caballero, Hermosa View Principal; Miss Sylvia Gluck, Hermosa Valley Principal; and Ms. Michelle Meraz, Executive Assistant.
- PLEDGE OF ALLEGIANCE: Mr. Sam Abrams
- APPROVAL OF AGENDA: It was moved by Mrs. Claypoole, seconded by Dr. Beck, that the Board of Education of the Hermosa Beach City School District approve the agenda with the change of item order by moving item “XI. Roundtable” to be placed before item “X. Closed Session”. All Board members were in favor. Motion carried.
- APPROVAL OF MINUTES: It was moved by Dr. Beck, seconded by Mrs. Claypoole, that the Board of Education of Hermosa Beach City School District approve the minutes from the Regular School Board Meeting of December 12, 2007. All Board members were in favor. Motion carried.
- ANNOUNCEMENTS/BOARD REPORTS:
- Mr. Breen attended the January 8, 2008 Hermosa Beach Education Foundation meeting. He said that the group of approximately twenty people was very energetic. A budget update was given by Dr. McClain. Topics of discussion were building endowment, the Excellence in Education Challenge campaign and the Hearts of Hermosa Annual Dinner, Dance and Auction.
- Mrs. Zondiros announced the next Parent-Teacher Organization meeting will be held on January 28, 2008. She also announced that the Budget Committee will meet on January 23rd in the Hermosa Valley Technology Lab at 3:30p.m.
- Dr. Beck reported that Mrs. Claypoole, Mr. Widman, the school principals and Dr. McClain and she attended Ian White’s funeral. She said that it was an amazing tribute to Ian and his family. She added that Ian will be sorely missed.
- COMMUNICATIONS: Audience Oral Communications:
None
- Written Communications: None

Superintendent's Report:

Dr. McClain reported on the following:

- Valley Valet Program – The Valet Program began on 01/07/08. There were 38 student volunteers and 8 parent volunteers. The Hermosa Beach Police Department was instrumental in starting this program. The students received uniforms. The students should be commended on their dedication. Parents were adjusting to the changes in the parking lot traffic. More parents signed up to volunteer. Concerns under consideration were the left-hand turn from traffic headed north on Valley Drive and the fifteen time zone. The traffic congestion improved each day.
- The school district was thankful to the Hermosa Beach Police Department, the Manhattan Beach Unified School District, the South Bay Center (Youth Project) and Beach City Health District who helped by sending grief counselors to aide students and staff or offered their support in the tragedy of last week (Gillian & Marcia Harrigans' deaths).
- School News community newspaper will be started in Hermosa school district. Several other school districts have begun distribution of this school newspaper. Los Angeles County Office of Education will also put out its publication of School News for distribution in Los Angeles County.
- Mrs. Claypoole and Dr. McClain will attend the California School Boards' Association New and First Term Board Member Workshop on February 1 -2, 2008.

REPORTS:

Hermosa Valley School New Construction

Project Update:

Mrs. Jones reported that the new library soffit should be completed by the following week. After the completion of the soffit, the fire alarm and sprinkler testing will take place. Mrs. Jones said that she hopes to bring notices of completion on the building at the February school board meeting. She informed the Board that staff needs direction to draft a letter states that two classrooms will not be built to the Department of State Architects. This letter is needed in order to close-out the project.

Mr. Widman informed the community that the Citizens' Oversight Committee (COC) held a meeting prior to the school board meeting. He stated that if anyone is interested in hearing the details of where the Measure J money is being spent that they attend one of the COC meetings. He invited everyone to attend the next COC meeting on March 12, 2008.

2006/2007 District Financial Audit Report

2006/2007 Review of General Obligations Bonds

Ms. Ira. Gonzalez, supervisor from the accounting firm Vavrinek, Trine, Day & Co. gave a brief overview of 2006/2007 District Financial Audit Report and the 2006/2007 Review of the General Obligations Bonds.

She reviewed the 2006/2007 Review of the General Obligation Bond first. Ms. Gonzalez noted page two, number 3 of the "Results of Procedures." This reports the review of the expenditures did not reveal any items that were paid from the general obligation bond funds that did not comply with the purpose of the Bonds that were approved. Ms. Gonzalez also noted page 5 of the report on "Schedule of Disbursements". She reported that 92% of expenditures and 100% of receipts were examined to verify that they were spent according to the obligation bond requirements. Nothing was found non-compliant with the general obligation bond.

Next, Ms. Gonzalez gave her report on the 2006/2007 District Financial Audit Report. The school district was found to be "unqualified" which means the school district has met all financial procedures according to the state. She reported that all of the Associated Student

Body findings were resolved. Ms. Gonzalez noted page 48 of the report on the “Schedule of Financial Trends and Analysis for the Year Ended June 30, 2007” that the school district met its 3% reserve.

CONSENT CALENDAR: It was moved by Mr. Breen, seconded by Dr. Beck, that the Board of Education of the Hermosa Beach City School District approve the Consent Calendar items. All Board members were in favor. Motion carried.

Superintendent:

Quarterly Uniform Complaint Report Summary Approval was given for the submission of the Quarterly Uniform Report Summary for October 2007 – December 2007 to the Los Angeles County Office of Education.

2007-2008 Consolidated Application, Part II Approval was given for the submission of the 2007/2008 Application for Consolidated Categorical Programs, Part II.

Business:

Purchase Orders Approval was given for purchase orders issued since the last Board approval in the amount of \$33,060.71.

Purchase Orders Issued with Measure J Funds Approval was given for the purchase orders issued with Measure J funds since the last Board approval in the amount of \$3,066.18.

North School Lease Renewal Approval was given for the lease renewal with Seasprites Children Center for the use of the North School facility for a one year term from July 1, 2007 to June 30, 2008.

Increase in Fees with Legal Firm-Bowie, Arneson, Wiles & Giannone Approval was given for the increase in fees for the Agreement with Bowie, Arneson, Wiles & Giannone.

Personnel:

Maintenance & Operations Coordinator Salary Increase Approval was given to increase the 2007-2008 Salary Schedule for the Maintenance & Operations Coordinator position effective 07/01/07.

School Psychologist Job Description & Salary Schedule Approval was given for the School Psychologist Job Description and Salary Schedule to hire a part-time school psychologist.

Employment Transactions – Classified Personnel Approval was given for the following Classified Employment Transactions:
Loleng Coluso, Employment, Noon Duty Aide, Hermosa View School, Effective 01/07/08
Judith King-Wagner, Employment, Instructional Aide, full-inclusion, Effective 12/17/07
Sebastian DiCarlo, Resignation, Noon Duty Aide, Hermosa View School, Effective 12/21/07
Rhonda Jamison, Resignation, Noon Duty Aide, Hermosa View School, Effective 12/21/07
Jerry Johnson, Resignation, Noon Duty Aide, Hermosa Valley School, Effective 12/21/07
Cynthia Stephens, Resignation, Noon Duty Aide, Hermosa View School, Effective 12/21/07

Certificated Personnel

Approval was given for the following Certificated Employment Transactions:
Christy Cole, Employment, Academic Counselor, 40% FTE, Temporary, Hermosa Valley School, Effective 01/07/08

BOARD ACTION:

Superintendent:

Authorization of Public Hearing of the Hermosa Beach City School District
Relating to Consideration of a Parcel Tax Election to be called Pursuant to Government Code Section 50077,
Authorizing Staff and Consultants to Provide Notice of Such Public Hearing and Possible Parcel Tax Election
And Prepare All Applicable Documentation for Board Consent and Approval

It was moved by Mr. Breen, seconded by Dr. Beck, that the Board of Education of the Hermosa Beach City School District authorize a public hearing relating to consideration of a parcel tax election to be called pursuant to Government Code Section 50077 on February 13th, 2008 at 6:30p.m., and to authorize staff and consultants to provide notice of the public hearing and a parcel tax election, and to prepare all applicable documentation for board consent and approval. All Board members were in favor. Motion carried.

Discussion/Action on Fee Schedule for Facilities Use & Revision of
Administrative Regulation 1330 on Use of School Facilities:

Dr. McClain presented the Draft Facility Use Fee Schedule to the Board. The Draft Facilities Use Fee Schedule was derived from the school district's existing fee schedule and in consideration of local area school districts' fee schedules. The Board discussed the possibility of in-kind donations from groups in exchange for fees being charged. The Board discussed fees for the use of the gymnasium. Several changes to the Draft Facilities Use Fee Schedule were given to staff. The changes were: to add a utilities fee for the gymnasium for heating and air conditioning costs, add parking lot fees, and add to the Administrative Regulation 1330 the language "the superintendent or designee may waive fees at their discretion." Staff was directed to make the given changes/additions to the Draft Facilities Use Fee Schedule and Administrative Regulation 1330.

It was moved by Mr. Breen, seconded by Mrs. Zondiros, that the Board of Education of the Hermosa Beach City School District approve the Draft Facilities Use Fee Schedule presented with the changes given. The vote was 4 ayes and 1 nay by Mrs. Claypoole. Motion carried.

ROUNDTABLE:

Mrs. Zondiros noted that the April School Board is scheduled during the spring break, and that the Board may consider changing it.

Mr. Breen informed the Board that he has been gathering information on solar panels for the school district. He has found that Mira Costa High School is also researching the use of solar panels. He said that one incentive of installing solar panels is a tax incentive. The school district does not pay taxes. A future benefit of installing solar panels would be lowered utility costs.

CLOSED SESSION:

At 9:15p.m., the open session was closed, and the Board convened to closed session.

CALENDAR OF MEETINGS/ EVENTS:

*Hermosa Beach City School District
Minutes from January 16, 2008 Regular School Board Meeting*

The following is a schedule of meetings/events for the Hermosa Beach City School District:

January

- 01/07 School Site Council, 3:15pm
- 01/08 HBEF Meeting, Valley MPR 7:30pm
- 01/16 Citizens' Oversight Committee Meeting, Valley MPR 5:30pm
- 01/16 School Board Meeting, Valley MPR 7:30pm**
- 01/21 Martin Luther King, Jr. Holiday, no classes

- 01/23 7th Grade Catalina Parent/Student Meeting, Valley MPR 7:00pm
- 01/28 PTO Meeting, Valley MPR 3:15pm
- 01/30 Pioneer Living 3rd & 4th Grades

February

- 02/01 Father & Daughter Dance, Valley MPR
- 02/04 School Site Council Meeting 3:15pm
- 02/06-08 8th Grade Boys Astro Camp
- 02/09 & 10 Renaissance Faire, View
- 02/11 Lincoln's Birthday, no classes
- 02/13 School Board Meeting, Valley MPR 7:30pm**
- 02/15 Middle School Dance 6:30pm
- 02/18 President's Day, no classes
- 02/20 6th Grade Malibu Camp Parent/Student Meeting 7:00pm
- 03/07 Hearts of Hermosa Annual Dinner Dance Auction, "Under the Stars"

March

- 03/03 School Site Council Meeting 3:15pm
- 03/03-07, 7th Grade Outdoor Ed CIMI Camp
- 03/07 HBEF Annual Hearts of Hermosa Dinner, Dance, Auction
- 03/11 HBEF Meeting 7:30pm
- 03/12 Parent/ Teacher Conferences, Minimum Day
- 03/12 School Board Meeting, Valley MPR 7:30pm**
- 03/13 & 14, Kindergarten Roundup
- 03/21 Local Release, no classes
- 03/21-23, Spring Musical Performance, Valley MPR
- 03/24 PTO Meeting, Valley MPR
- 03/24-28, 6th Grade Outdoor Ed Malibu Camp
- 03/28 & 29, Spring Musical Performance

President

Clerk